

## CIRSE 2021: GUIDELINES FOR PRESENTATION PREPARATION - VIDEO LEARNING SESSIONS

Thank you for reading the following guidelines carefully!

### GENERAL INFORMATION

This session format features video presentations of interventions with the purpose of **teaching techniques of an IR treatments** and providing a **brief overview of indication and results**. The aim is to **demonstrate the technical aspects** of the specific interventional oncology procedure in the best possible way.

Presenters are responsible for recording, editing and producing a high-quality video.

### FORMAL AND TECHNICAL REQUIREMENTS

1. The **video should** consist of **original material**. **Do not use a video from the industry**. The presentation should not be a 'product road show'. The main focus shall be on the **active part** of the procedure, and not on the devices and materials used. In general, the video should refer to a **single case**, but an additional case could be displayed in order to explain different technical options or tricks.
2. The **video should be max. 10 minutes long**.
3. You may either record your video with sound or add your commentary on the procedure when preparing the final presentation.
4. All the material should be included in a single video. PowerPoint slides with text to support the video should be integrated in the file, but the number has to be kept to a minimum.
5. **Please introduce briefly** (if applicable): the patient's clinical history and the planned intervention, with an explanation of the indication and clinical decision pathway.
6. Kindly make sure that no patient names or any other information allowing the identification of a patient appear in your presentation material. **Patient anonymity must be ensured** at all times.
7. Before using specific material, the kit could be shown in a close-up view, but then be explained in generic terms in order to avoid any bias towards specific companies. Its exact use/function should be demonstrated.
8. Please explain your choice of intravenous medication if required, including anaesthesia, possible antibiotics and pain management after the procedure.
9. You should state why you have selected the material, mention possible other options/vendors, and examine pros and cons of different materials.
10. At the end, consider concluding with a short summary of indication, procedure technique, kit/material used, desired outcome and other possible techniques for such a case.
11. The aspect ratio should be 16:9 and the final video file has to be saved in **.mp4** format.

Should you require any assistance, please contact [scientific@cirse.org](mailto:scientific@cirse.org).

Thank you for your kind co-operation!  
Your CIRSE Scientific Department